

## Timeline/Process for Proposed Plan Amendment and Zone Change Applications for McKenzie-Willamette Medical Center



Timeline	Process
April 19	1. Applications submitted to City; City staff begins internal review of application materials for completeness.
May 5	2. City staff finalize completeness review and forwards comments to hospital and consultant team.
May 17	3. Consultant team submits revised application materials.
May 31	4. Applications deemed complete at the applicant's request.
By June 18	5. Notice of Planning Commission Public Hearing mailed to owners and occupants of properties within 300 feet of property subject to the proposed plan amendments/zone change, Cal Young Neighborhood Association, and to all interested parties who have requested notification.
July 11	6. Staff report available to the Planning Commission and public. Staff report will contain an evaluation of the proposals based on the required approval criteria and provide a preliminary recommendation for the Planning Commission's consideration.
<b>July 18, 2006 6:00 PM City Council Chambers</b>	7. <b>Planning Commission Public Hearing</b> to consider proposed plan amendments and zone change. Interested parties will have the opportunity to provide public testimony and submit evidence on whether the proposals can be justified under the required approval criteria.
Planning Commission Controls	8. Close of Planning Commission Public Hearing. The Planning Commission can leave the record open to allow for additional testimony to be submitted.
Within 30 days after close of Planning Commission Public Hearing Record	9. Planning Commission deliberates and provides a recommendation to the City Council to approve, approve with modifications or deny the applications, based on the required approval criteria.
At least 10 working days prior to City Council Public Hearing	10. Draft Ordinance available via <a href="http://www.eugene-or.gov">www.eugene-or.gov</a> . Notice of public hearing published in <i>The Register-Guard</i> .
At least 10 days prior to City Council Public Hearing	11. Notice of City Council Public Hearing sent to those who testified or requested notice of the Public Hearing in writing
4 days prior to City Council Public Hearing	12. Agenda Item Summary regarding City Council Public Hearing available to the public via <a href="http://www.eugene-or.gov">www.eugene-or.gov</a> .
Within 45 days of Planning Commission Recommendation	13. <b>City Council Public Hearing</b> to consider proposed plan amendments and zone change. Interested parties will have the opportunity to provide public testimony and submit evidence on whether the proposals can be justified under the required approval criteria.
City Council Controls	14. Close of City Council Public Hearing. The City Council can leave the record open to allow for additional testimony to be submitted.
Within 30 days after close of City Council Public Hearing	15. City Council takes action by ordinance to approve, modify and approve or deny the applications, based on the required approval criteria.
Within 5 days after the City Council renders a decision	16. Notice of decision sent to those who testified or requested notice.